

2026 HARNEY COUNTY FAIR & RODEO

VENDOR AGREEMENT & REGULATIONS

GENERAL INFORMATION

- ★ The Fair Board retains sole discretion as to booth placement, location, and space.
- ★ No drug-related items or tobacco products/paraphernalia will be allowed to be displayed or sold at the Harney County Fair. Sale of alcohol is prohibited.
- ★ No dogs or animals in or around your exhibit booth area.
- ★ Proper licenses and/or permits (if necessary) must be obtained prior to opening for fair.
- ★ No soliciting by exhibitors, organizations, or individuals on the fairgrounds property outside of their leased space.
- ★ All vendor areas will have a finished look and be kept clean of all garbage.
- ★ Vendors will furnish all cords, hoses, shade tents, tables, chairs, cord covers, and any other special needs.
- ★ No RVs or vehicles allowed to park next to the exhibit or booth area. Vehicles must be parked in designated parking areas unless special arrangements are made.
- ★ **Applications must be accompanied by a \$100 payment. Both are due June 1, 2026.**
 - **The initial \$100 is refunded upon check-in with the vendor coordinator**
 - **Late applications will be accepted with a non-refundable late fee.**
 - **After June 1 – \$100 After July 1 – \$200**
 - **No vendors/applications will be accepted after August 1, 2026**

FOOD VENDORS

- ★ Required to adhere to Harney County Food Licensing requirements. Contact the Health Department for county regulations.
- ★ Liability Insurance in the amount of \$1,000,000 aggregate is required. Harney County and Harney County Fair Board should be listed as the Named Insured.
- ★ All servicing will be completed before 8 am daily. All service vehicles must be removed by then.
- ★ **Food Vendor worksheet will be filled out daily and the Fair Manager paid 10% of gross sales by 12 pm on September 13, 2026. Please bring the worksheet with you. Sunday office hours are 9 am - 12 pm.**

SECURITY

The Harney County Fair, Fair Board, and Harney County do not assume responsibility for the safety of booths or other property of concessionaires or exhibitors. Nor will they be held responsible for any loss incurred by concessionaire or exhibitor as a result of theft, fire, accident, or other cause.

GARBAGE

Garbage containers will be emptied three times per day around 6:30 am, 3:00 pm, and 8:00 pm. Please break down any boxes and do not overfill garbage cans.

SMOKING

There is absolutely NO SMOKING OR VAPING allowed in any facility or in or around your booth area. Smoking on the grounds is prohibited. Thank you!!

Set Up

September 8: 1pm - 4 pm

September 9: 1 pm - 6 pm

2026 HARNEY COUNTY FAIR & RODEO

VENDOR APPLICATION

Dear Prospective Harney County Fair Vendor,

You are invited to apply for a vendor space at the 2026 Harney County Fair & Rodeo held September 2-6. Your vendor application must be accompanied by a \$100 deposit and is **due June 1, 2026**. All food vendors will be charged 10% commission on gross sales. You will receive confirmation of your space from the fair office by August 15, 2026. **No exclusivity will be granted. Booth sizes need to allow for trailer tongue, awnings, tie downs, side table, etc.**

Business Name _____

Contact Person _____

Mailing Address _____

Phone: _____

email: _____

Vendor Type

- ☐ Food
- ☐ Commercial
- ☐ Informational
- ☐ Other

Booth Size

- ☐ 10' wide x 10' deep
- ☐ 20' wide x 10' deep
- ☐ 10' wide x 20' deep
- ☐ 20' wide x 20' deep
- ☐ 30' wide x 20' deep
- ☐ 40' wide x 20' deep
- ☐ 50' wide x 20' deep

Location

- ☐ Outdoor

Please contact the vendor coordinator for alternate sizes.

Additional Information:

- ☐ Camping requested by booth for security purposes
 - ☐ Electricity needed
- ☐ Camping requested in RV park at the Fairgrounds

Hours of Operation (minimum)

Informational: 10 am - 6 pm, September 10-12

Commercial: 10 am - 9 pm, September 10-12

Food: 11 am - 2am or until the entertainment area stops serving. Please make sure you have enough personnel.

Breakdown

May begin on September 12, after 11 pm and must be completed by 12 pm, September 13.

Electricity required for booth to function

- ☐ 110v/30 Amp
- ☐ 220v/50 Amp
- ☐ I am willing to bring a quiet generator to run my food booth, if necessary
- ☐ None

Water Requested

- ☐ Yes
- ☐ No

Please list ALL products you plan to promote, sell, and/or display. Make sure to list brand names and remember – NO EXCLUSIVITY GRANTED! Any additions or removals after the application is submitted, need to be approved.

Please sign to confirm that you have received, read, and agree to the Harney County Vendor Agreement & Regulations.

Set Up

September 8: 1pm - 4 pm

September 9: 1 pm - 6 pm

Harney County Fair & Rodeo ~ 69660 S Egan Rd ~ Burns OR 97720

Contact: Pat Horlacher 541.231.2155 buckaroosilver@hotmail.com